



# COMMONWEALTH of VIRGINIA

Department of Health

Office of Licensure and Certification

M. Norman Oliver, MD, MA  
State Health Commissioner

TTY 7-1-1 OR  
1-800-828-1120

9960 Mayland Drive, Suite 401  
Henrico, Virginia 23233-1485  
Fax (804) 527-4502

5 September 2018

Thomas J. Stallings  
McGuireWoods  
Gateway Plaza  
800 East Canal Street  
Richmond, Virginia 23219-3916

RE: COPN Request No. VA-8413  
Chippenham and Johnston-Willis Hospital, Chesterfield, Virginia  
Planning District 15  
Addition of 1 CT and 1 MRI scanner on the Johnston-Willis Hospital Campus

Dear Mr. Stallings:

This letter is to acknowledge the 4 September 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office, the Division of Certificate of Public Need (DCOPN), in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at § 32.1-102.3.B of the Code of Virginia can be found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section230/>

DIRECTOR  
(804) 367-2102

ACUTE CARE  
(804) 367-2104

COPN  
(804) 367-2126

**VDH** VIRGINIA  
DEPARTMENT  
OF HEALTH  
Protecting You and Your Environment  
[www.vdh.virginia.gov](http://www.vdh.virginia.gov)

COMPLAINTS  
1-800-955-1819

LONG TERM CARE  
(804) 367-2100

<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

When filing the application, please submit two signed copies to my attention at the following address:

Virginia Department of Health  
Division of Certificate of Public Need  
9960 Mayland Drive – Suite 401  
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to [COPN@VDH.Virginia.Gov](mailto:COPN@VDH.Virginia.Gov), by certified mail or a delivery service, return receipt requested, or by hand, with signed receipt to be provided.

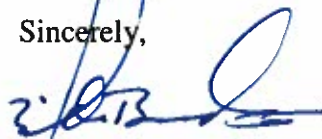
The DCOPN will conduct a preliminary review of the signed application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000. The next review cycle that is available for this project category is scheduled as follows:

**BATCH GROUP D/G**

Deadline for Submission of Application	October 1, 2018
Deadline for Submission of Any Additional Information Required to Complete Application	November 5, 2018
First Day of Review Cycle	November 12, 2018
Deadline for Completion of DCOPN Review	January 22, 2019
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	March 11, 2019

Should you have any questions or need further clarification about this review process, please feel free to contact Piero Mannino, the Division of Certificate of Public Need Supervisor, at (804) 367-2137 or by email at [Piero.Mannino@VDH.Virginia.Gov](mailto:Piero.Mannino@VDH.Virginia.Gov).

Sincerely,



Erik Bodin, Director  
Division of Certificate of Public Need

McGUIREWOODS

✓11-8413  
Thomas J. Stallings  
804-775-1007  
[tstallings@mcguirewoods.com](mailto:tstallings@mcguirewoods.com)

September 4, 2018

RECEIVED

SEP 04 2018

VDH/OLC

**BY HAND**

M. Norman Oliver, M.D., M.A.  
State Health Commissioner  
Virginia Department of Health  
109 Governor Street, 13th Floor  
Richmond, VA 23219

Dear Commissioner Oliver:

I am writing to provide notice that Chippenham & Johnston-Willis Hospitals, Inc. intends to apply for a certificate of public need to add one CT scanner and one MRI scanner to its existing complement of two CT scanners and two MRI scanners on the campus of Johnston-Willis Hospital in Chesterfield County in Planning District 15. I would appreciate it if you would provide me with the appropriate forms. As always, thank you very much for your assistance with this filing.

With kindest regards, I remain

Very truly yours,

*Thomas J. Stallings*

Thomas J. Stallings

cc: Erik O. Bodin, III (by hand)